

PITCH

a-g insert note at given pitch (within a 4th of previous pitch)
A-G add note to current chord
↑ transpose note(s) up one diatonic step
↓ transpose note(s) down one diatonic step
ctrl-↑ transpose note(s) up one octave
ctrl-↓ transpose note(s) down one octave
shift-↑ transpose note(s) up one semitone
shift-↓ transpose note(s) down one semitone
space replace current note with rest

ACCIDENTALS

- toggle flat sign before note(s)
+ toggle sharp sign before note(s)
= toggle natural sign before note(s)
_ toggle double-flat sign before note(s)
***** toggle double-sharp sign before note(s)
z enharmonic accidental change (C#⇔Db)

RHYTHM

[make note/chord shorter
] make note/chord longer
, toggle tie to next note
. toggle augmentation dot on note/chord

SELECTION/EDITING

ctrl-x cut selection (replace with rests)
ctrl-c copy selection
ctrl-v paste selection (starting at cursor)
ctrl-z undo last change (multiple history)
ctrl-y redo last change (multiple history)
r repeat current selection (insert immediately after current selection)
ctrl-click add a specific item to selection
shift-click add region on left/right to selection
shift-→/← extend/contract selection on right side of current selection
click-drag (on current selection): move selection to another location, leaving rests
ctrl-drag (on current selection): copy selection of music to another location
esc deselect music (or click in whitespace outside of music)
click (on white space in a staff): select whole measure in staff
click (above system): select whole measure in system
click (before a staff): select entire staff, from start to end of music

GUITAR TAB

F1-F6 insert note on given string 1-6
shift F1-F6 add note to string 1-6
↑/↓ move selected notes one fret up/dn.
shift-↑/↓ move selected notes one string up/dn.
0-9 enter fret number

~ start bend/release
**** start slide

BEAMING

{ break/join beaming to previous note/rest
} break/join beaming to next note/rest

ARTICULATIONS

: toggle tenuto on selected note(s)
; toggle staccato on selected note(s)
' toggle accent (>) on selected note(s)
" toggle strong accent (Λ) on selected note(s)
^ toggle fermata on selected note(s)/rests(s)

Other articulations added by clicking on edit menu: staccatissimo (v), closed (+), harmonic(o), up bow (V), down bow (□).

DYNAMICS / EXPRESSIONS

< add cresc. under current note, ending at next note or end of selection
> add decresc. under current note, ending at next note or end of selection
s add slur starting on current note and ending at next note or end of selection
double-click (on expression): edit expression mark
ctrl-e mf ↵ insert a *mf* dynamic marking under current note
expressions: ppp, pp, p, mp, mf, f, ff, fff, cresc., dim., sf, sfz, rfz, fz. other text = place expression text in italic font.

PLAYBACK

p play music from start (press p/P to stop)
P play music from current measure to end

STAFF VOICES

u insert/go to upper voice in measure
l insert/go to lower voice in measure
m delete current voice (in meas. with two voices)

TEXT / LYRICS

ctrl-l start entering lyrics on current note
t text tab/esc insert "text" above current note, such as "Allegro"
double-click edit lyric syllable/text

FORMATTING

↵ force a system break (new line of music)
shift-↵ force a new page

To manually change width of measure, *click-drag* on barlines. To cancel manual formatting, go to menu *View > Reset Measure Layout*.

View > Page Layout view music arranged on pages (default)
View > Strip Layout view musical system as single continuous line

TUPLETS

↷ press right arrow key to next rest ↷ set rhythm of the rest to tuplet base, then press ↷ 3 for triplets ↷ 4 for 4:3 rhythms
 ↷ 5 for quintuplets ↷ 6 for sextuplets ↷ 7 for septuplets.

CHORDS / FINGERING / ENDINGS

k text tab/esc insert chord text above current note, where examples for text are given below.

For special formatting in chords, add {} before and {} after chord text, then typing !text! will convert text to a smaller font, and ^text^ will make text superscript.

chord labels	functional chord labels	fingering/figured bass	special functions
Bb	V+	2	— (underlines)
F5 3	vii^o6	2	<u>1.</u>
Amin7b5	V7	4-3	2.
C#MAJ7	bII⁶	1 3 5	{#}
G7(b9,b13)	IV6 4	6 4	{S}
Bb7(b9 \$13)	d min: v6 5	√6	{@}
A7/E	Fr6	7 b5	
		=	